

**HITCHIN GIRLS' SCHOOL
MINUTES OF A MEETING OF THE GOVERNING BODY
HELD AT 7.00PM ON TUESDAY 26 FEBRUARY 2019**

Present: Mrs. C. Astill Mrs. M. King
Mr. K. Balfe Mr. S. Lucas
Ms. J. Briggs Mrs. F. Manning (Headteacher)
Mr. K. Down Mr. S. Mills
Mrs. C. Emmings Mrs. S. Morrison
Mr. T. Fitzakerly Mrs. K. Rowe
Mr. C. Hall (Chairman) Mr. M. Seaman Hill
Mrs. N. Job (Vice Chair) Mr. S. Sprawson
Mrs. D. Kaur

In attendance: Mr. T. Hankin (Clerk)

1. Welcome & Apologies for Absence

The Chair welcomed everyone to the meeting which was being held to determine the admission arrangements for 2020/21. Apologies were received and accepted from Mr. G. Edwards Dr. K. Middleton, Mr. C. Minton and Mr. T. Scott.

2. Notification of items to be raised under Any Other Business

None.

3. Declarations of Interest

Governors were reminded of the need to declare any pecuniary or other interest in the items for discussion. There were none.

4. Admissions Committee report

Mrs. Job reported on the meeting held on 5 February 2019. She referred to the consultation that has taken place regarding two changes to the admission arrangements for 2020/21. The first relates to a change to Rule 2 to give second highest priority to 'children previously looked after by the state abroad' and the second is a change to Rule 4 (Children of Staff) whereby the requirement that the permanent home address of the member of staff is in the priority area for Hitchin Girls' School is removed. Five responses from members of the local community have been received, two supporting the changes, two objecting to the changes, and one objecting to the change to Rule 2. A response from Hertfordshire County Council was also received suggesting clarification of the wording relating to EHC plans, the Fair Access Protocol and Multiple Births.

The committee had discussion the changes and feedback received. The change to Rule 2 is recommended by the DfE and the change to Rule 4 is to assist with the recruitment and retention of good staff who are unable or do not wish to buy a property in Hitchin. The number of places that this will affect in any year will be very small.

The committee recommended the amended arrangement to the Governing Body for approval.

Governors noted the recommendation and **AGREED** to adopt the arrangements as the Determined Admission Arrangements for 2020/21. There was one abstention.

5. **Any Other Business**

None

6. **Dates of next meeting**

Tuesday 19th March 2019

The meeting closed at 7.10pm