



Take your child to work

Thursday 25th April 2024

Parent and student Information
Mrs Clare Townsend and Ms Tina Stojko

Take your child to work



For students - it is an opportunity for:

- **Learning** first-hand what skills are required in today's workplace and therefore understand the importance of doing well in school
- **Exploring** career options in a practical way
- Gaining a better **understanding** of just how many career choices are open to them.
- **Developing** an appreciation of their parents or carers and their roles in supporting the family.

Take your Child to Work Day



Parents/Carers organise the:

- Day so your child can **accompany** you or someone else whom you trust, to the place of work and join in with the organisation's day.
- Students will be a **visitor** and **observe** what is going on during that working day.

As a visitor the student should be covered by the visitor/guest insurance of the organisation.

Take your Child to Work Day



Structuring the day

- Meet and greet colleagues - [all about me](#)
- [Health and Safety](#) briefing - fire evacuation, housekeeping and arrangements if spending time with a colleague.
- Interviewing
- Completing booklet
- Project/activities to undertake
- Reflection
- Any spare moments - a book to read



Arrangements for the 27th April 2023



- If a placement is cancelled or parent/carer is unable to find a place for their child.
- We will run an activity for those students who remain in school that day - we are intending to work with local businesses to provide this opportunity

Careers Programme Overview 2022/23 Hitchin Girls' School

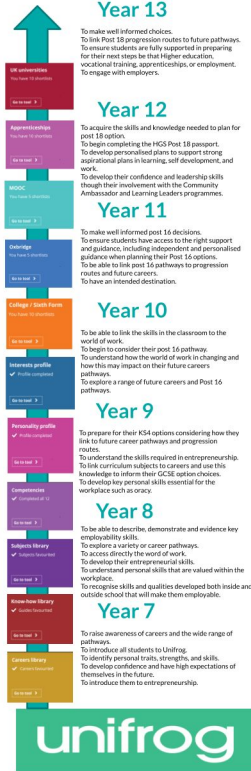
THE CAREERS & ENTERPRISE COMPANY

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Vision Statement

At HGS our vision is to enable all our students to receive the very best careers education possible, guided by the core principles of the Gatsby benchmarks. Through our programme we aim to prepare pupils for a changing world, building lifelong skills learnt through dynamic and exceptional Careers Education. We aim that every HGS student gains access to the best possible information, guidance and experiences during their time with us, in order to graduate on to a meaningful further and higher education, vocational training, apprenticeship, or employment.

Milestones and Learning Outcomes



Key Events and Experiences

Year 13

Guest speakers in assembly
The weekly form time programme and Unifrog activities
Enrichment lessons that focus on a range of areas including student finance
Careers Fair
Mock interviews and Talk the Talk oracy workshop
Regular one to one meetings with tutors
Individual support with application processes
Talks from UCAS and Amazing apprenticeships

Year 12

Support in Post 18 activities
Mock and presentation
Guest speakers in assemblies
Talks from UCAS and Amazing apprenticeships
Ambassador and Learning Leaders Programme
University visits and UCAS Discover days
One to one career appointments
Workshops and joining together applications
University workshops
Detailed enrichment programme
Career's one to one meetings

Year 11

Careers fair - including colleges, apprenticeships, T levels, and employers
Form time activities, L4L lessons and Talks from Amazing apprenticeships
Unifrog activities
Options evening
Career's one to one meetings
Additional careers meeting for identified students
Post 16 options meeting for all students
Enterprise day off timetable event

Year 10

Form time and the L4L programme
Career fair - including colleges, apprenticeships, T levels, and employers
Guest speakers and assemblies
Careers week activities
Talks from Amazing apprenticeships
Guest speakers in assemblies
Take your daughter to work day
Tesco workshop

Year 9

Careers Fair - including colleges, apprenticeships, T levels, and employers
Workshops and guest speakers
Form time and L4L programme
Year 9 options assemblies, department talks, and one to one follow up meetings
Talk the Talk oracy programme
Enterprise off timetable day
Guest speakers and assemblies
Founders' Day enterprise stalls

Year 8

Form time and Unifrog activities
Guest speakers and assemblies
Careers week activities
Bring your daughter to work day
Brand me week
L4L programme
Founders' day enterprise stalls

Year 7

Form time and Unifrog activities
Guest speakers and assemblies
Career's week activities
L4L programme
Founders' Day enterprise stalls
Workshops - Tesco supply chain



Careers Zone
HGS Website Careers Zone

Inspiring and preparing
young people for the world
of work.

Careers in Year 8



Milestones and Learning Outcomes

- To be able to describe, demonstrate and evidence key employability skills.
- To explore a variety of career pathways.
- To access directly the word of work.
- To develop their entrepreneurial skills.
- To understand personal skills that are valued within the workplace.
- To recognise skills and qualities developed both inside and outside school that will make them employable.

Key events and Experiences

- Form time and Unifrog activities
- Guest speakers and assemblies
- National Apprenticeship and Careers week activities
- Access to information on all post 16 and 18 options including Technical qualifications and routes
- [Bring your child to work day](#)
- Brand me week
- Founders' day enterprise stalls

What next?

Year 9
Discover, Believe, Become

Year 11
Get work ready

Year 9 - 13
Careers Fair



Founders day -
Enterprise
challenge



Summary



- The [parent/carer makes arrangements](#) for the students during the day.
- The student will travel to and from work [by arrangement with a parent/family friend](#).
- The student (as with any all day visitor) will need an appropriate [H & S Safety briefing](#) at the start of the visit.
- The [employer is aware](#) that the student is a visitor for the day and covered by the Employer's Insurance and visitor risk assessments.
- In form time students will be preparing for the day and will have a booklet to bring with them on the day to complete
- Post event reflection and learning



Introduction to Unifrog: Parents Evening

What is Unifrog?

- Unifrog believe that destinations - where students end up after school - is even more important than their academic performance. They partner with schools to support students to progress into the best opportunity for them.
- Unifrog do this by providing a one-stop-shop where students can explore their interests, then find and successfully apply for their best next-step after school.

The Unifrog tools

Access all tools on Unifrog to learn what options are available, access good quality information, and search for opportunities to support your child.

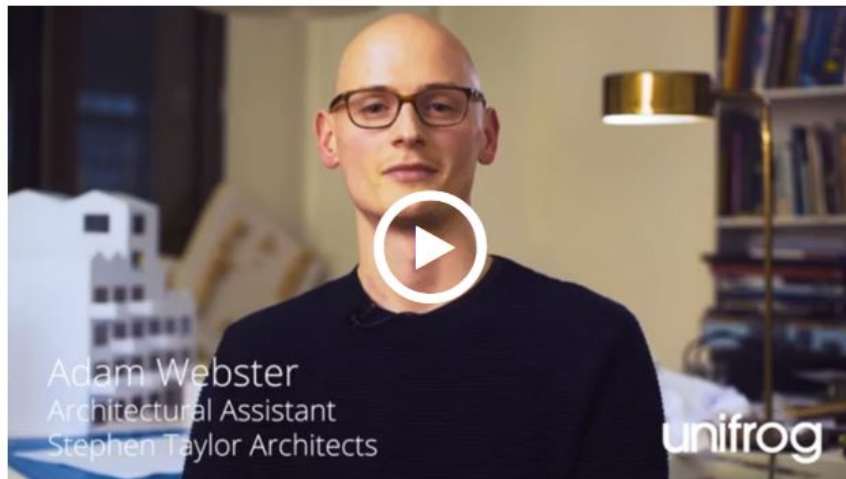
Exploring pathways	Recording what you've done	Searching for opportunities	Drafting application materials	Making applications
Careers library	Activities	UK universities	UK Personal Statement	Post 18 Intentions
Subjects library	Competencies	US universities	Classes	Locker
Know-how library	Interactions	European universities	Subject References	Applications list
MOOC		Oxbridge	CV / Résumé	
Personality profile		Canadian universities	Writing tool	
Interests profile		Asian universities	Common App Essay	
Read, Watch, Listen		Australasian universities	US recommenders	
Webinars		ME and African universities	Notes for Reference writers	
		Irish universities		
		Special Opportunities		
		Events		

Careers Library


- Over 1000 career profiles
- Presents information from a range of sources, including local and national LMI
- Includes qualifications and skills needed, interviews with industry professionals and labour market information
- Explores progression opportunities and what a working week really looks


Architect


Architects design new buildings and the spaces around them, and work on the restoration and conservation of existing buildings.




UK Universities

 English Literature - 3FT/6PT BA (Hons)

 Oxford Brookes University

 Safe - YEP Silver



English Literature offers the opportunity to study an exciting range of modules, blending the study of classic texts and literary traditions with current theoretical models for understanding literature as a dynamic, global phenomenon. Our course is renowned for its inspirational teaching and research excellence. In the 2013 National Student Survey (Source: Unistats), 93 per cent of students agreed that staff had made the subject interesting.

Full-time undergrads at the uni: 13905 Domestic / Int'l undergrads at the uni: 84% / 16%

[Website](#) [Open Day](#) [Course page](#) [Finance page](#) [Disabilities](#)

Getting in

Unofficial overview

Overall Application success rate:
21%

UK Application success rate:
22%

Entry requirements A Level

Full-time 3 Years: Grade B in A-level English Literature or English Language required.

Entry requirements UCAS points
112 points


IMPORTANT: check the [course page](#) to see if your qualifications are accepted.

Additional requirements
GCSE: GCSE English - Grade 5/2 x further GCSE - Grade 4, normally to include Maths.

Last year's successful applicants
89.8% of successful applicants did the same qualification types as you, and of these a typical result was:
A Level: C


"Oxford Brookes is spread across three suburban campuses in Oxford and the small university city has a friendly feel. Oxford Brookes pioneered the modular system of study and the academic year is split into two semesters rather than three terms. The university has a strong reputation for sport, and there are also strong links with industry. Despite the fact that the city is tiny, nightlife is lively and students enjoy studying here."

Campus or City: CAMPUS




- Students can enter subject of interest and projected grades to see all relevant university courses available in the UK
- Rank and filter opportunities by factors like hours of lectures, price of accommodation and graduate job rates
- Get direct links to university information pages, with impartial information on courses and institutions
- Save unlimited shortlists to refer back to later

Apprenticeships

 **AAT Apprentice - Intermediate Level**

 **Employer:** Hanson Motor Group

 **Learning Provider:** Delivered by Newcastle College

Key dates

Deadline	25 May
Interview	Check their site
Start	26 May

Qualification required


English and maths at GCSE level - 5 grade (or equivalent) or above.

Skills and personal qualities required

The successful candidate will be proficient in using Microsoft Excel and managing spreadsheets. They will be confident with numbers and have a high level of attention to detail.

- A passion for accountancy
- Professional attitude
- Well organised

Quick facts

 Weekly Wage	 Hours a week	 Employer Vacancies	 Duration	 Distance from home
Competitive	Working 9-5:30 Minutes breaks	1	12 months	1 miles

Job description

The apprentice will gain experience in a range of duties for which they will be responsible:

- Purchase Ledger
- Credit Control
- Invoice Processing
- Raising Invoices
- Allocation of Payments
- Statement reconciliation
- Processing transactions

Employer description

Hanson Motor Group is one of the UK's largest car supermarkets. Established in 1995 Hanson Motor Group were the first to pioneer the new and used car supermarket concept, not only in Newcastle but in the North East.

- Students can find live apprenticeship vacancies
- Vacancies are updated daily
- Rank and filter opportunities by factors like distance from home, weekly wage and application deadlines
- Direct link to the 'apply' page
- Each apprenticeship vacancy includes practical information about the opportunity, employer and training
- Save unlimited shortlists to refer back to later

Special Opportunities

- Includes £5 million-worth of grants, bursaries, scholarships, contextual offers and extracurricular activities
- These can be filtered by circumstances or characteristics, depending on the access requirements of the opportunity
- Includes direct links for applying
- Unlimited shortlists can be created and referred back to

Select special opportunities below

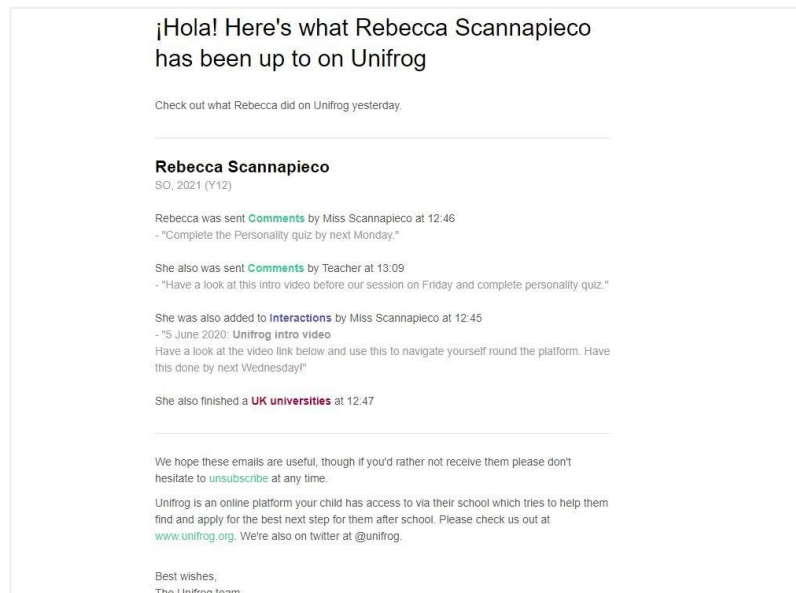
Pick the best opportunities for you by ranking, filtering and searching. Click next when you're done.

Rank Filter Keyword search

Scholarships (690) Money you don't have to pay back	Activities (13) Summer schools, mentoring, extracurricular	Contextual offers (54) Lower entry requirements
<ul style="list-style-type: none">100 Year Anniversary Of The Great War Award University of Bolton Country: UKA Level Entrance Scholarship Competition Queen's University Belfast Country: UKAB InBev Scholarship University of Bath Country: UK	<ul style="list-style-type: none">Action Tutoring Country: UKBGU Open Days Bishop Grosseteste University Country: UKBGU Summer School Bishop Grosseteste University Country: UKBishop Grosseteste University Next	<ul style="list-style-type: none">Aberystwyth University Contextual Offers Aberystwyth University Country: UKAston University Contextual Offer Aston University, Birmingham Country: UKBangor University Beneficial Offers Bangor University Country: UK

Weekly summary emails

- Parents can sign up to receive weekly summary emails
- This summary will show you any shortlists your child may have made on the Unifrog platform
- It will also detail any interactions logged against your child, such as Careers Fairs taking place or careers interviews coming up.



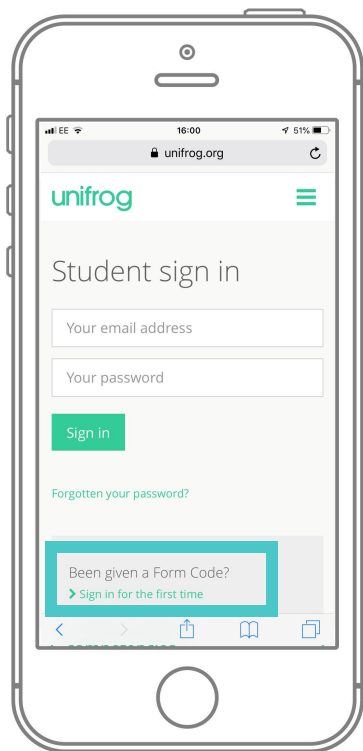
Other cool stuff

The Unifrog platform contains so much more than what we can show you today, that was just four of their many tools.

So why not see for yourself? Sign up as a student and access the tools in exactly the same way that the students do.

You never know, there might be a new career just around the corner!

Parents & guardians, get signed up!



Go to www.unifrog.org/student and click
'Sign in for the first time'

You'll be asked for some details and a
Sign up Code. This is what you need:

GIRWparents

After signing up, log into Unifrog using
your email address and password via the
student sign-in page!