

# **Welcome to Hitchin Girls' School**



# Key contacts

- Miss Stojko - Director of Sixth Form - available today to discuss any option issues
- Mrs Taylor - Head of Year 12
- Mrs Lowe - Head of Year 13
- Mrs Hankin - Sixth Form Pastoral Support
- Mrs Purmessur - 6th form Support & Attendance
- Mrs Leigh - Consortium arrangements & travel

[emma.taylor@hgs.herts.sch.uk](mailto:emma.taylor@hgs.herts.sch.uk)

[trudy.hankin@hgs.herts.sch.uk](mailto:trudy.hankin@hgs.herts.sch.uk)

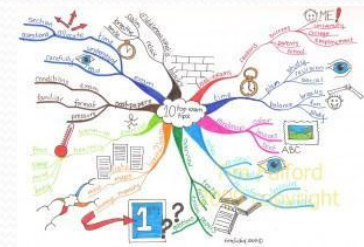
# What is the Sixth Form About

- Studying subjects I like
- Passing exams - move on to my post 18 choices
- Making friends
- Trying out new activities
- Developing my competencies
  - Leadership
  - Teamwork
  - Listening skills
  - Presentation skills
  - Independence
  - Communication



# Independent Study

- Reading Around the Subject
- Reading over past notes from the lesson
- Revising
- Reading the next chapter in the textbook
- Using study periods productively



# Study Periods

- Must be used productively
- 6<sup>th</sup> Form Common Room - Silent Study During Lessons
- Library
- Lower School Hall
- Mentoring with pastoral



# Facilities

- STUDY AREAS - Common Room, Lower School, Library, Classrooms not being used for lessons
- Café – open 8.15 – 1.30
- Lockers – if you have hired one make sure you know where to access them

Mobile Phones can only be used in the Sixth Form centre at break and lunchtime only. **Must be switched off and in students bag at all other times.**

# Attendance

- Form Time, enrichment slots and all lessons are compulsory
- If unwell – parent must ring in the morning by 8.30am for each day of absence or fill in the **Report an Absence (Sixth Form)** this can be found on the main school website.
- Medical appointments - Students fill in a Pink Slip provide/show evidence
- Open Days – Students fill in a Pink Slip provide/show evidence of booking (3 open days per year maximum)
- Arrive to school later than 8.40am - Student must sign in on the ipads as you walk into the sixth form centre before going to form.
- University Course – Students fill in a Pink Slip provide/show evidence
- **Holidays will not be authorised**
- Expectation that students maintain 95% attendance record



# Cancelled Lessons

- Work will be set by the teacher (the lesson may be covered)
- This generally will be using google classrooms where appropriate
- We will try and communicate with students where possible if a lesson is cancelled



# Driving Lessons



- Must not be booked during the school day
- Theory Exam – not to be booked during the school day
- Driving Exam – permission will be granted
  - Students will need to complete a pink form and return the request to Ms. Stojko.

# Work

- Sixth form is a full time job
- Relevant work experience is important





# Form Time

- Icebreakers
- VESPA programme
  - Vision
  - Effort
  - Systems
  - Practice
  - Attitude
- Unifrog
- Weekly general knowledge quiz
- Careers talks
- Teamwork challenges and presentations
- Study skills
- Revision skills
- Ted Talk
- Weekly Review



Date:

Subject your reviewing:

TOPICS COVERED THIS WEEK?	NOTES PRESENT	CLEAR & LEGIBLE	FILED

Date:

Subject your reviewing:

For 15 minutes review a subject:

- Summarise your learning in a quick diagram, mind-map or a few lines of notes below:

Go through the jobs you've been given and deadlines you've got. Make a prioritised list below for the week ahead:

1.

2.

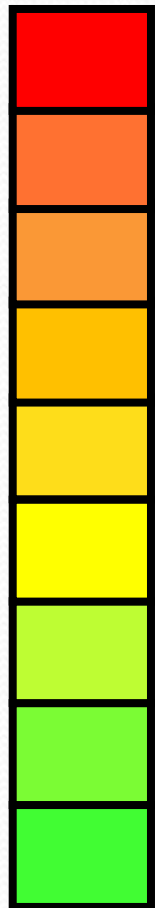
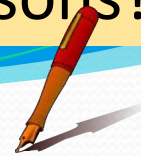
3.

4.

5.

Highlight or circle material you've found hard this week. This is the stuff to work on during your independent study time or see your teachers about. List it below:

# Self reflection - How do you feel about this week's lessons?



1

I really struggled and need to get extra support

2

3

I missed a few lessons and need to catch up

4

5

I feel like I understood it in the lesson but need to review it again

6

7

I understood everything this week and feel in a good place with this subject

8

9

I really enjoyed this weeks lessons and understood everything and have done extra reading



By completing tasks in each of the  
four categories you will receive a  
HGS  
Graduation Certificate



Hitchin Girls'  
School

**Passport to Sixth Form**

**Making the Most of your time here**



## HGS Traditions

HGS Traditions - integrating yourself within the school and making memories that last a lifetime:

Over the 2 years we expect you to participate in at least 4 of these activities:

- Taking part in choir / carol concert
- Becoming a prefect / Head girl team
- Helping out at Open Evening
- Taking part in the year 12 Panto
- Taking part in Founders Day / helping with Enterprise Stalls
- Taking part in running a House Event
- Taking part in a Cole Swinburne Cup Activity

Tradition 1 activity:

Tradition 1 reflection:

Date completed:

Tradition 2 activity:

Tradition 2 reflection:

Date completed:

Tradition 3 activity:

Tradition 3 reflection:

Date completed:

Tradition 4 activity:

Tradition 4 reflection:

Date completed:



## HGS Enrichment

HGS Enrichment - extending your knowledge outside of the classroom

Over the 2 years we expect you to participate in at least 3 of these activities:

- Attending a Subject trip
- Attending a University Open Day
- Attending an Assembly with an Outside Speaker
- Completing a MOOC on Unifrog
- Completing the Learn to Live Programme
- Attending a careers meeting

Enrichment 1 Activity:

Your reflection on what you learnt from this activity:

Date completed:

Enrichment 2 Activity:

Your reflection on what you learnt from this activity:

Date completed:

Enrichment 3 Activity:

Your reflection on what you learnt from this activity:

Date completed:

HGS Extracurricular - extending your subject / personal or community skills.

You can partake in the following at least 1 hour a week:

- Completing an EPQ
- Being a Community Ambassador
- Being a Learning Champion for one of your subjects or Pastoral
- Completing Sports Leaders

## HGS Diversity / Ethos

HGS Diversity / Ethos: promoting a community culture for all.

Over the two years we expect you to participate in 1 event:

- Delivering an assembly / form time on a culturally important topic to you
- Taking part in a club to raise school awareness (the club must have a lead teacher e.g. LGBTQ+)
- Taking part in International Language Day Events
- Leading on a House Charity Event
- Helping run a Food drive
- Taking part in a student panel

Ethos Activity:

Your reflection on what you learnt from this activity:

Date completed:

## HGS Memories

Your favourite memory from Year 12 Term 1:

Your favourite memory from Year 12 Term 2:

Your favourite memory from Year 12 Term 3:

Your favourite memory from Year 13 Term 1:

Your favourite memory from Year 13 Term 2:



# Personal Development

- Insight into careers
- Wellbeing
- Interviews
- Presentation Skills
- Teamwork
- Leadership
- Problem solving
- Post 18 Options
- UCAS & student finance
- Apprenticeships
- Learn to live
- Relationships
- Health and lifestyle choices
- Staying safe
- Managing Stress
- Revision
- Assessment centres
- Budgeting and Finance
- Leaving Home
- Preparing for Work experience

# Opportunities in 6th form - Year 12 Prefect Team

- House Prefect
- Student Leadership Team
- Subject Champion
- Community Ambassador



# Work Experience

- Last week of the summer term 13th - 17th July
- Activities with students in preparation
  - Approaching an employer for WEX
  - Health and Safety in the workplace
  - Key documents to be completed on Unifrog



# Year 12 Reporting and Half Term assessments

- Initial appraisal check – October
- 
- Each half-term you will have an in class assessment set by your teacher which are collated and reported home
- 
- Progress check in January, March and July following the mock exams

# Departmental Assessments Year 12

- Each half term – formal test for each subject under exam conditions – material in that half-term or longer
- Result recorded centrally
- Help monitor progress
- Provide evidence for predicting UCAS grades at the end of the year
- Provide data to support predicted grades – information will be published with each progress check



# Students not meeting targets and expectations

- Behaviour For Learning Programme tracks students progress
- Mentoring with 6<sup>th</sup> Form Team, tutors and teachers
- Supervised Study Sessions
  - Subject - builds confidence and progress
  - Attendance - helps improves consistency
  - Below MEG - structured study sessions to work towards achieving MEG
  - Report - Additional monitoring and guidance

# Year 12 Mock Exams

- There will be a mock exam in the summer term of year 12
- We will notify you of the dates once agreed across the consortium
- Entry to year 13 will be dependent on students passing your mock exams in the summer for three subjects at E grade or above



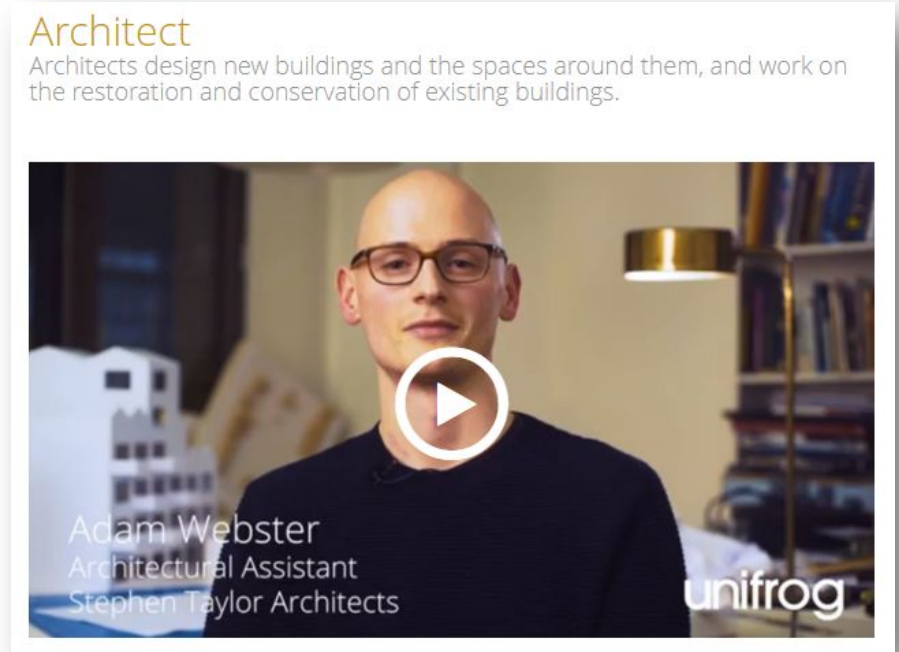
# The Unifrog tools

Access all tools on Unifrog to learn what options are available, access good quality information, and search for opportunities to support your child.

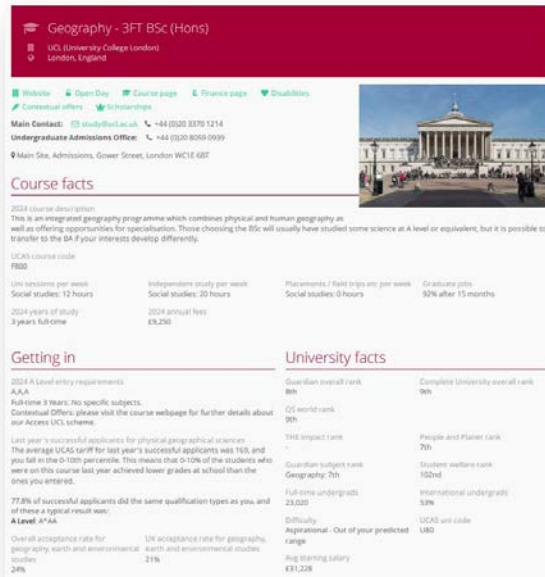
Quizzes	Exploring pathways	Recording what you've done	Searching for opportunities	Drafting application materials	Making applications
Interests profile	Careers library	Activities	UK universities	UK Personal Statement	Post 18 Intentions
Personality profile	Subjects library	Skills	US universities	Classes	Locker
Work environments profile	Know-how library	Interactions	European universities	Subject References	Applications list
Skills profile	MOOC		Oxbridge	CV / Resumé	
	Webinars		Canadian universities	Writing tool	
	Read, Watch, Listen		Asian universities	Common App Essay	
			Australasian universities	US recommenders	
			MidEast and Africa unis	Notes for Reference writers	
			Irish universities		
			Special Opportunities		
			Events		

# Careers library

- Over 1000 career profiles
- Presents information from a range of sources, including local and national LMI
- Includes qualifications and skills needed, interviews with industry professionals and labour market information
- Explores progression opportunities and what a working week really looks like



# UK Universities



- Students can enter subject of interest and projected grades to see all relevant university courses available in the UK
- Rank and filter opportunities by factors like hours of lectures, price of accommodation and graduate job rates
- Get direct links to university information pages, with impartial information on courses and institutions
- Save unlimited shortlists to refer back to later

# Apprenticeships

- Students can find live apprenticeship vacancies
- Vacancies are updated daily
- Rank and filter opportunities by factors like distance from home, weekly wage and application deadlines
- Direct link to the 'apply' page
- Each apprenticeship vacancy includes practical information about the opportunity, employer and training
- Save unlimited shortlists to refer back to later

**Social Care Worker Apprenticeship - Intermediate**  
Employer: Choice Care Group - Harrogate - Old Woodhouse  
Training Provider: LIFETIME TRAINING GROUP LIMITED

[Apply](#)

88-90 Straight Road SL4 2BX

Do you enjoy helping people and making a positive impact in their lives? Are you caring, reliable and passionate? If you feel you have these unique qualities, we would love you to join our team. You will deliver high quality personal care following the care plan and individual resident wishes to ensure the comfort and dignity of each resident.

At Choice Care Group, you will be working towards an Adult Care Worker Level 2 Apprenticeship standard over the course of 15 months!

An apprenticeship with Choice Care Group will be not only a meaningful, active and rewarding job, but a possible new career as well and the opportunity to work with a fun, dedicated team.

Choice Care Group is looking to appoint a Health and Social Care Apprentice to work in one of our homes. The successful candidate will work towards achieving a Level 2 Adult Care Worker Apprenticeship. Applicants should be at least 16 years old and not in full time education.

By the end of your Apprenticeship you'll have gained new skills and experience. If you're new to adult social care, then an Apprenticeship is one of the best ways to get into the sector and start your career.

You'll work alongside experienced staff and learn the skills and knowledge required for you to be a skilled and confident worker.

As an Apprentice you will be supporting adults with learning disabilities, mental health disorders and complex needs in a residential care environment, providing a high standard of care and support.

**Key Responsibilities**

- Deliver high quality personal care following the care plan and individual resident wishes to ensure the comfort and dignity of each resident
- Delivery of care that is of high quality and maintains the dignity and well-being of residents
- Understand the importance of privacy, dignity, choice and consent and uphold these basic rights at all times
- Contribute to the individualised person centred care planning process of each resident and recording appropriate interactions and observations
- Complete all regulatory and statutory training requirements and comply with all company policy and procedures whilst at work
- Carry out responsibilities for residents ensuring that residents receive one to one quality time when on duty

Apprenticeship facts		Employer & Training facts
Deadline 24 October 2023	Applications open July	Employer description We provide specialist care and support for people with learning disabilities, autism, mental health conditions and associated complex needs. Our purpose is to help everyone in our care to live safe, happy, meaningful and fulfilled lives, regardless of their challenges, where they're valued, respected, listened to and supported, living as independently as possible.
Start date 30 October 2023	Weekly wage £296	Training provider Ofsted rating Requires improvement
Hours per week 40	Duration 15 Months	<a href="#">Read more</a>
Number of vacancies 1	Distance from home 18 miles	




































# Special Opportunities

- Includes £5 million-worth of grants, bursaries, scholarships, contextual offers and extracurricular activities
- These can be filtered by circumstances or characteristics, depending on the access requirements of the opportunity
- Includes direct links for applying
- Unlimited shortlists can be created and referred back to

Select special opportunities below

Pick the best opportunities for you by ranking, filtering and searching. Click next when you're done.  
Stuck on a strange term? Check out the [glossary](#) ▼

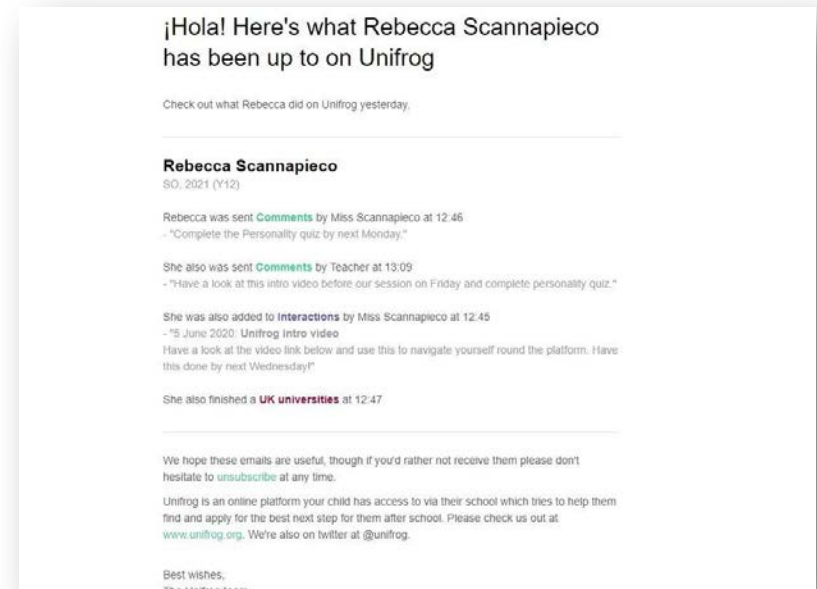
Rank ▼ Filter ▼

Activities (130) <small>Virtual work experience, contextual offers, gap years...</small>	One-off scholarships (215) <small>Money all in one go</small>	Renewable scholarships (427) <small>Money every year</small>
 <b>Aberystwyth University Contextual Offers</b>  Aberystwyth University Aberystwyth University Contextual Offers	 <b>The Bruce Watt Memorial Scholarship</b>  No specific university Up to £10,000	 <b>Uggle Family Scholarship</b>  London School of Economics and Political Science, University of London £21,200 a year
 <b>Access Sheffield</b>  University of Sheffield Access Sheffield Contextual offers	 <b>Mature Student Scholarship</b>  Goldsmiths, University of London £3,000 a year	 <b>Stormzy Scholarship for Black UK Students</b>  University of Cambridge £20,000 a year
 <b>Access to Bath</b>  University of Bath University of Bath Widening Participation	 <b>International Scholarship</b>  University of Gloucestershire Up to £7,350 fee reduction	 <b>Sanctuary Scholarship</b>  University of Sheffield Full tuition fees plus £9840 a year
 <b>Access to Harper</b>  Harper Adams University Access to Harper contextualised offer scheme	 <b>BeArt Presets Scholarship</b>  No specific university \$5,000	 <b>Brian Cooper Scholarship</b>  Durham University £13,000 a year
 <b>Access to Leeds</b>  University of Leeds University of Leeds Contextual Offers	 <b>Charles Beeson Scholarship</b>  Royal Central School of Speech and Drama, University of London £5,000	 <b>Access Opportunity Scholarship</b>  UCL (University College London) Tuition fees plus £12,000 a year
	 <b>Gotranscript Scholarship</b>  No specific university £5,000	 <b>Sanctuary Scholarship and Friendly Local Business</b>

[next](#) or [go back](#)

# Weekly summary emails

- Parents can sign up to receive weekly summary emails
- This summary will show you any shortlists your child may have made on the Unifrog platform
- It will also detail any interactions logged against your child, such as Careers Fairs taking place or careers interviews coming up



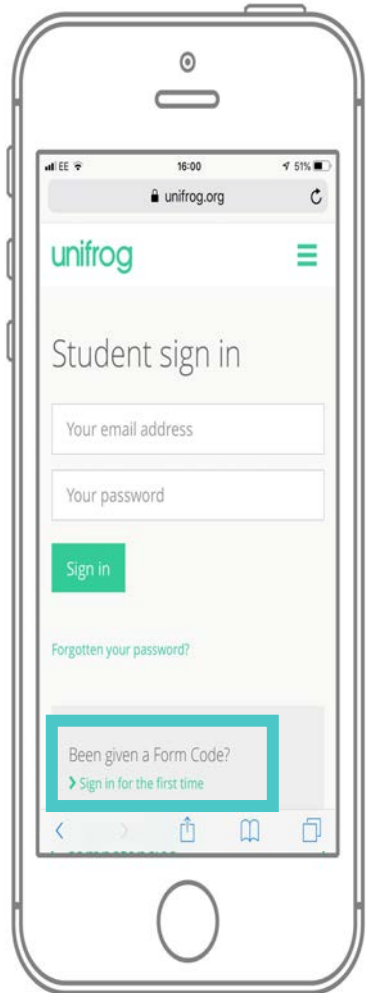
# Other cool stuff

The Unifrog platform contains so much more than what we can show you today, that was just four of their many tools.

So why not see for yourself? Sign up as a student and access the tools in exactly the same way that the students do.

You never know, there might be a new career just around the corner!

# Parents & guardians, get signed up!



Scan this QR code or go to

[www.unifrog.org/student](http://www.unifrog.org/student) and click 'Sign in for the first time'

You'll be asked for some details and a Sign up Code. This is what you need:

## GIRWparents

After signing up, log into Unifrog using your email address and password via the student sign-in page!





# Dress Code – Requirements (1)

As a member of the Sixth Form you will be required to wear a business wear

<b>A skirt, dress or trouser suit</b>	<ul style="list-style-type: none"><li>• Jackets are a compulsory part of the uniform.</li><li>• The suit can be worn with their own choice of shirt or top in any colour, but without logos.</li><li>• Skirts must be of a reasonable length for work.</li></ul>
<b>Shoes or boots</b>	<ul style="list-style-type: none"><li>• Shoes or boots may be worn but no 'Ugg' style boots, plimsolls or trainers will be accepted.</li></ul>
<b>Jewellery, make-up and hair</b>	<ul style="list-style-type: none"><li>• Students can have only one face piercing visible. This is a single nose piercing and students may only wear a stud.</li><li>• Hair and make-up should be worn in natural colours.</li></ul>
<b>Lanyard</b>	<ul style="list-style-type: none"><li>• Students must wear their House lanyard at all times when on the school site as a safeguarding measure unless directed otherwise by a member of staff.</li></ul>

# REQUIREMENTS (2)

Please note the following:

- Denim or jean style trousers/ skirts or indeed any other items of clothing made of this material should not be worn.
- Clothing should not be excessively transparent, thus lacking in modesty.
- Footwear should be secure and not pose a health and safety risk.
- Casual t-shirts with slogans should not be worn.
- Hoodies are not allowed to be worn once at Sixth Form or in the main building. They can be worn as part of warm clothing to and from Sixth Form only.
- Stretch tube skirts, combat style trousers and leggings are not acceptable.



# Uniform infringement

If you fail to follow the uniform expectations then a Uniform notification will be logged and your parent will be emailed to inform them you have not followed the expectation.

A further uniform failure of any type in the same half term will result in you being sent home to modify your uniform to be in line with expectations. If this is not possible you will be asked to work in the 6th form centre on Supervised Study all day.



# Newsletter and School Emails

- University Events
- Work Experience
- Open Days
- Training Courses
- Entrance Exams

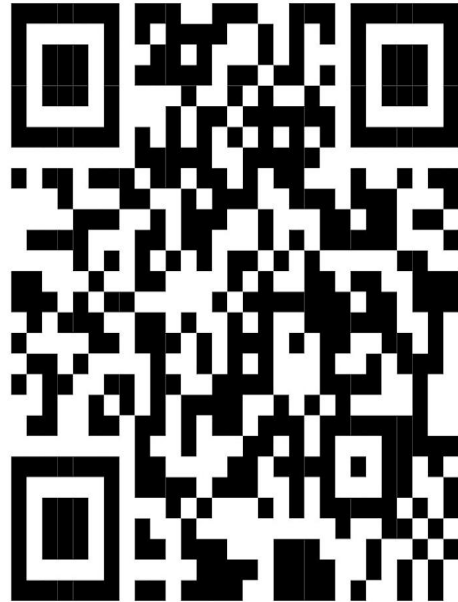
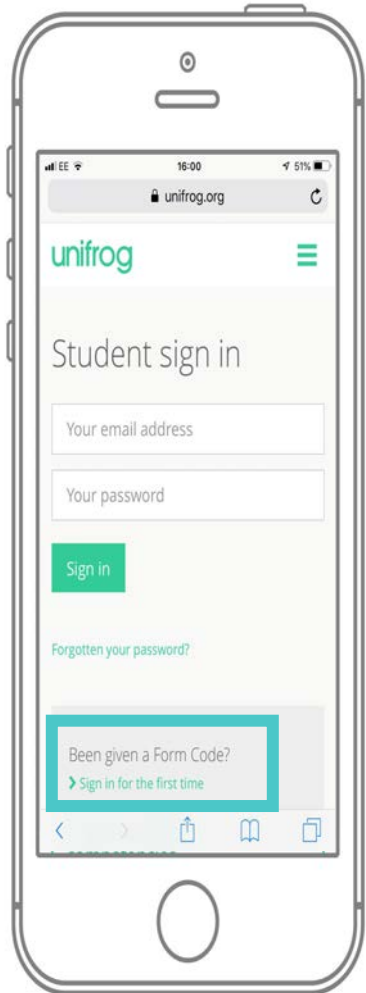




# Student Details

- Please let us know any changes in the following:
  - E-mail address
  - Home Address
  - Home Phone Number
  - Work Phone Number
  - Mobile Number

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